Breakdown of Licenses

G1 License ($81):	G3 License ($218):
Office Online Only	*Online and Desktop Apps*
1TB of OneDrive Cloud Storage per User	*Includes Access/Publisher License*
50GB of Email Storage	*Unlimited OneDrive Storage*
	100GB of Email Storage
	eDiscovery/Legal Hold
	Hosted Voicemail/Auto Attendant Support

Both Licenses contain a full Teams and Sharepoint Licenses. Teams includes chat and audio calls. Sharepoint includes collaboration software.

We will not need Zoom licenses, which will save $300 a year.

PFRD will not need Box.com which will save $540.

Alternatively, Office 2021 Home and Business License $256, good for 5 years.

What We Currently Pay For

Currently we paid for 22 Exchange Online Licenses ($48/year per license, $1056 total) which only includes email.

We paid for 3 Microsoft 365 Apps for Business licenses ($99/year per license, $297 total) which include only Office Apps.

We paid for 6 Microsoft 365 F1 Licenses ($48/year per license, $288 total) which includes email (2GB of Storage) and online office apps.

We are currently using 13 Office Trial Licenses which are set to expire.

Breakdown of Existing Costs

Name	Quantity	Cost	Total
Exchange Online	22	$48	$1056
Microsoft 365 Apps for Business	3	$99	$297
Microsoft 365 F1	6	$48	$288
Office Trial (Expires January 2022)	13	$0	$0
Zoom Licenses	2	$150	$300
Box.com	3	$180	$540
Total	44 (Exc. Zoom/Box)		$2481

Estimated Costs for Office 365 Government

I included 3 G3 license to match the 3 Apps for Business Licenses.

Name	Quantity	Cost	Total
Office 365 G1	24	$81	$1944
Office 365 G3	4	$218	$872
Total	29		$2816

$3732 - $2481 = $335 in increased cost.

Department Breakdown

Department	G1 Licenses ($81)	G3 Licenses ($218)	Total Cost
Administration		2	436
Finance	2	1	380
Community Development	2		162
WWTP	2	1	380
Liquor	1		81
PW	3		243
Emergency Management	1		81
Police	2		162
Fire	2		162
Planning Commission	4		324
Council	5		405
Totals	24	4	$2816